



# **AREA 1-D BEACH CITIES**

## **GUIDELINES**

**ADOPTED  
SEPTEMBER 2000**

**REVISED  
JULY 2007**

**APPROVED:** \_\_\_\_\_  
**Daniel Juarez, Area 1-D Beach Cities Director**

**APPROVED:** \_\_\_\_\_  
**Jeff Hull, Section One Director**

**AYSO AREA 1-D BEACH CITIES  
GUIDELINES**  
*Adopted September 2000 - Revised July 2007*

1.0 MEMBERSHIP

1.1 The Area Board shall consist of the Executive Board Members and Area Staff Members.

1.2 Executive Board Members shall include the Area Director and Regional Commissioners from charter regions. The charter regions include Region 7 (Westchester), Region 17 (North Redondo Beach), Region 18 (Manhattan Beach/Hermosa Beach), Region 21 (Hawthorne), Region 34 (South Redondo Beach), Region 92 (El Segundo) and Region 1345 (Lennox). This group serves as voting members on all issues brought forward to the Board. Only Regional Commissioners participate in the election of the Area Director.

1.2.1 Area Director depends on the leadership skills of each Regional Commissioner. They are the steward of their respective region. Besides the skill set each Regional Commissioner brings to the job and the criteria as set forth in their respective Regional Guidelines, the area has established additional requirements to be appointed to the position of Regional Commissioner. Those requirements are as follows:

1. Complete Introductory Management training
2. Complete Advanced Management training
3. Complete Treasurer I training
4. Complete Registrar I training
5. Complete Role of the Child and Volunteer Protection Advocate certification/training
6. Complete Safety Director training
7. Coordinates placing the Area Director on the region checking and savings accounts
8. Not a board member of another youth soccer league
9. Not a coach in the region

The certification/training shall be completed within a two years of taking office. Failure to comply will be taken under consideration if seeking re-appointment.

1.3 Area Staff Members may include Assistant Area Director, Area Coach Administrator, Area Director of Coach Training, Area Director of Coach Assessment, Area Referee Administrator, Area Director of Referee Instruction, Area Director of Referee Assessment, Area Developer, Area Spring League Director, Area Inter-Regional Coordinator, Area Statistician,

Area Child and Volunteer Protection Advocate Director, Area Very Important Players (VIP) Director, Area Webmaster, Area Management Training Director, Area Treasurer, Area Auditor, Area Secretary, Area Director of Bilingual Training and Area Los Angeles Galaxy Liaison and Area Chivas USA Liaison. The Area Director, as deemed necessary, may establish additional board positions. This group serves as voting members on all issues brought forward to the Board, excluding the election of the Area Director.

## 2.0 TERM OF OFFICE

2.1 The term of office of elected members (Area Director and Regional Commissioners) serving on the Area Board shall be as follows:

2.1.1 The Area Director will be elected for a three-year term and additional three-year terms as approved by the electorate. The Area Director election shall be conducted to allow transfer of authority effective July 1 or after the National Annual General Meeting (NAGM).

2.1.2 Regional Commissioners will be elected for a term as outlined in their Regional Commissioner Appointment Form and/or approved standard or unique regional guidelines.

2.2 Area Director appoints Area Staff Members to a one-year term.

## 3.0 ADMINISTRATION

3.1 The Area Director shall conduct periodic meetings of the Area Board and disseminate information concerning the operation of the Area. The plan is to have the meetings on the first Monday of each month unless otherwise scheduled for another day by the Area Director.

3.2 The Area Director shall publish minutes documenting the proceedings for each Area Board Meeting. The Area Director and Secretary shall maintain a set of minutes. To enhance further communication, meeting minutes also will be placed on the Area website.

## 4.0 FINANCIAL MATTERS

4.1 The Area fiscal calendar shall be from July 1 to June 30.

4.2 Area expenses not covered by AYSO National Support & Training Center (NSTC) or Section One shall be assessed to charter Regions. This assessment shall be levied on an annual basis and constitutes the Area Discretionary Budget. The basis for the assessment shall be accomplished as follows:

4.2.1 Actual expenses incurred under the U16 – U19 Program from the previous season shall serve as the basis for the following year's budget and assessed on the basis on the number of teams in the previous season.

4.2.2 The remaining actual expenses from the previous season plus or minus known program changes shall serve as the basis for the following year's budget. Regions will be assessed on equally shared basis. The Area Director will determine the amount to be assessed against Region 1345 – Lennox. This amount will be based on their financial position.

4.2.3 Approved program changes (e.g. – distribution of third place medals, distribution of tournament pins to all participants, web site registration, spring league team party, etc.) will be included in the budget and assessed on shared basis among the charter regions.

4.3 Reimbursement of funds from the Area Discretionary Budget shall require the following documentation:

4.3.1 Complete and submit an AYSO Reimbursement Request form, and

4.3.2 Provide a reasonable receipt or documentation to support the expense.

## 5.0 INTER-REGION PLAY

5.1 The Area Director encourages regions that have a small number of teams in their U14 program to interplay with other regions within the area during the regular season.

5.1.1 It is the responsibility of the participating Regional Commissioner or Regional Scheduler to initiate a contact and work with the respective regions to formalize a schedule for publication. Regions are encouraged to consider other Area 1-D Regions, wherever possible.

5.1.2 It shall be up to the participating Regional Commissioners or designee on whether these games will count as part of their regional regular season standings.

5.2 The Area Director shall administer the U16 – U19 Program. The procedures for this level of inter-region play are approved under a separate cover. The title of the document is “Area 1-D Beach Cities Rules & Regulations U16 – U19 Inter-regional Play”.

5.3 The Area Director encourages the use of “friendly games” among regions within the area provided they are coordinated with the respective Regional Commissioners.

## 6.0 SECONDARY PROGRAMS

6.1 The Area will normally conduct five secondary programs during the year. Those secondary programs are as follows:

6.1.1 Area 1-D Beach Cities U16 – U19 Championship Playoffs, and

- 6.1.2 Area 1-D Beach Cities U10 – U14 League Championship Playoffs, and
- 6.1.3 Area 1-D Beach Cities U10 – U14 All-Star Championship Playoffs, and
- 6.1.4 Area 1-D Beach Cities VIP (Very Important Player) Friendship Festival, and
- 6.1.5 Area 1-D Beach Cities - Spring League Program.
- 6.2 Participating Regions shall provide fields and associated equipment, referees, and field duty personnel as necessary to support these secondary programs.
- 6.3 Rules & Regulations for each secondary program will be reviewed annually and distributed prior to the start of the season. Separate Rules & Regulations will be prepared for the following secondary programs:
  - 6.3.1 Area 1-D Beach Cities U16 – U19 Championship Playoffs
  - 6.3.2 Area 1-D Beach Cities U10 – U14 League, All Star Championship Playoffs and VIP (Very Important Player) Friendship Festival
  - 6.3.3 Area 1-D Beach Cities - Spring League Program.

7.0 UNIFORMS

7.1 Each charter region has established primary colors as shown in the table below:

| CHARTER REGION                      | COLORS               |
|-------------------------------------|----------------------|
| Region 7 - Westchester              | Red/Royal Blue/White |
| Region 17 - North Redondo Beach     | Green/White/Black    |
| Region 18 – Manhattan/Hermosa Beach | Blue/White/Black     |
| Region 21 – Hawthorne               | Maroon/Columbia Blue |
| Region 34 - South Redondo Beach     | Red/Black/White      |
| Region 92 - El Segundo              | Gold/Royal Blue      |
| Region 1345 – Lennox                | Grey/Black           |

- 7.2 Regions shall issue uniforms close to their respective primary colors or a color not used by any other region in the area to teams participating in the U16 – U19 Championship Playoffs.
- 7.3 Regional uniforms issued for the regular season shall be worn during the Area 1-D Beach Cities U10 – U14 League Championship Playoffs.
- 7.4 Regions shall use their primary colors as shown in the table above for the Area 1-D Beach Cities U10 – U14 All-Star Championship Playoffs. Any team that checks-in for their match and deviates from the colors shown in the table above will be disqualified for that match.

- 7.5 Regional uniforms issued for the regular season shall be worn during the Area 1-D Beach Cities VIP (Very Important Player) Friendship Festival.
- 7.6 Teams participating in the Spring League Program will be responsible to secure their respective uniforms. Players shall wear a matching team uniform consisting of jersey, shorts and socks. Such uniform shall be properly marked with the AYSO logo on the left front of the jersey and otherwise conforms to the markings on Official AYSO Uniform Markings (Reference – Rules & Regulations, Section VI Proper Dress).

## 8.0 COACH TRAINING

- 8.1 All coaches and assistant coaches participating in all Area Programs shall be Safe Haven certified.
- 8.2 Age appropriate coach training is required for all levels of coaching with the exception of the following:
- 8.2.1 It is highly recommended that coaches and assistant coaches in the U16-U19 Program be Advance Coach trained. All first year U16 – U19 coaches and assistant coaches shall be required at a minimum to be a U12 Coach trained. The 2006-07 season shall constitute year one for all coaches and assistant coaches regardless of the number of years at the U16-U19 level.

The 2007-08 season shall constitute year two for all returning 2006-07 coaches and assistant coaches. Those coaches and assistant coaches in good standing who return for a second season shall be required at a minimum to be Intermediate Coach trained. All first year U16 – U19 coaches and assistant coaches in the 2007-08 season shall be required at a minimum to be U12 Coach trained.

The 2008-09 season shall constitute year three for all returning 2006-07 coaches and assistant coaches. Those coaches and assistant coaches in good standing who return for a third season shall be required at a minimum to be Advance Coach trained. All first year U16 – U19 coaches and assistant coaches in the 2008-09 season shall be required at a minimum to be U12 Coach trained. All second year U16 – U19 coaches and assistant coaches in the 2008-09 season shall be required at a minimum to be Intermediate Coach trained.

The same year-to-year pattern of age appropriate coach trained will be followed for each proceeding year.

- 8.2.2 It is highly recommended that coaches and assistant coaches in the U10-U14 League Playoffs be age appropriate coach trained. All first year coaches and assistant coaches shall be required at a minimum to be age appropriate coach trained with the exception of U14. U12 coach training will be required for U14 coaches and assistant coaches. The 2007-08 season shall constitute year one for all coaches and assistant coaches regardless of the number of years at the U10-U14 level.

The 2008-09 season shall constitute year two for all returning 2007-08 coaches and assistant coaches. Those coaches and assistant coaches in good standing who return for a second season shall be required to be age appropriate coach trained. All first year U10 – U14 coaches and assistant coaches in the 2008-09 season shall be required at a minimum to be age appropriate coach trained with the exception of U14. U12 coach training will be required for U14 coaches and assistant coaches.

The same year-to-year pattern of age appropriate coach certification will be followed for each proceeding year.

- 8.2.3 Age appropriate coach training shall be required for U10 – U14 All Star coaches and assistant coaches participating in the Area 1-D All Star Playoffs.
- 8.2.4 Coaches and assistant coaches participating in the Area 1-D Spring League Program shall be an age appropriate coach trained. In accordance to the U10-U19 criteria as documented above, training level will be elevated in subsequent years incrementally to the Advance level.
- 8.2.5 At the present time the American Youth Soccer Organization (AYSO) does not have a reciprocity equivalency agreement with any other soccer organization including the United States Soccer Federation (USSF), the National Soccer Coaches Association of America (NSCAA) or the English Football Association. However, AYSO believes it is an important issue that must be explored. Therefore, AYSO has created a reciprocity equivalency agreement for all coaches who hold a valid coaching license issued by US Soccer and will explore options regarding other soccer organizations.

AYSO and US Soccer both conduct coaching courses and issue coaching licenses to candidates who successfully complete a coaching course. The United States Youth Soccer Association (USYSA) also issues coaching licenses; however, the licenses issued by them are only sanctioned by U.S. Soccer since the courses are conducted by individual state associations such as California South or Utah Youth Soccer Association. AYSO has reviewed the entire U.S. Soccer coaching program curriculum and has established the following procedure for reciprocity equivalency.

In order to be eligible for reciprocity, all coaches must:

1. Become a registered AYSO volunteer.
2. Be Safe Haven Certified.
3. Produce a copy of the U.S. Soccer license awarded.
4. Produce an up-to-date coaching résumé that will be reviewed by the AYSO National Coach.
5. Be recommended by the regional commissioner and the Regional Coach Administrator of the region in which they will be coaching.
6. Not be on any suspended coaching list for any reason.

7. Understand that if they desire to become an AYSO Coach Instructor they must fulfill all instructor requirements (see AYSO instructor matrix).

All applicants for reciprocity holding a USSF license that have met the above seven requirements will transfer at the following AYSO coach level:

1. "A" "B" "C" or "D" licensed coaches will be documented as an AYSO Advanced Coach – eligible to participate in an AYSO National Coaching Course.
2. "E" licensed coaches will be documented as an AYSO Intermediate coach – eligible to participate in an AYSO Advanced Coaching Course.
3. YM 1 or YM 3 (formerly "F" license) coaches will be documented as an AYSO U-12, U-10, U-8 and U-6 coach – eligible to participate in an AYSO Intermediate Coaching Course.

There is no reciprocity equivalency at the AYSO National Coach level. Any coach, regardless of what level license they hold, shall be required to attend and pass the AYSO National Coaching Course in order to attain an AYSO National Coach Certificate.

The reciprocity equivalency agreement information as shown above can be viewed at URL <http://soccer.org/Members/Coaches/Default.htm> .

## 9.0 DUE PROCESS

- 9.1 In the event of irreconcilable differences between regions or between individuals or groups and the Area, a hearing will be conducted at the discretion of the Area Director or by a simple majority vote of the Area Board. Said hearing will be conducted using generally accepted due process guidelines.
- 9.2 Secondary Programs Rules & Regulations will contain a section dedicated to the subject of due process.

## 10.0 CHANGES IN GUIDELINES

- 10.1 The approval of the Area Guidelines shall be by the Executive Board Members and the Area Staff Members. Area Guidelines shall become effective after being approved by the Section Director. A signed copy of the Area Guidelines shall be submitted to the AYSO National Support & Training Center.
- 10.2 After adoption, changes to the Area Guidelines may only be amended by a 2/3 vote the Executive Board Members and the Area Staff Members present at the area board meeting. The revised Area Guidelines will require approval by the Section Director. A signed copy of the Area Guidelines shall be submitted to the AYSO National Support & Training Center.